WEST ROUTT FIRE PROTECTION DISTRICT

REGULAR MEETING

April 14, 2026

CALL TO ORDER

President Sherry Dunckley called the meeting to order at 7:03 p.m. Directors VeDepo, and Miller (by phone, out of town) were in attendance. Also in attendance were Chief Guire, Assistant Chief Parrott and Administrative Assistant/Bookkeeper Barbara Manzanares. Other attendee was Sally Ross, board appointee. Also in attendance were candidates Scott Scurlock, Rachel Fleming and Trevor Gann.

OATH OF OFFICE

President Dunckley administered the Oath of Office to appointee, Sally Ross.

MINUTES

On motion by VeDepo and second by Miller, it was resolved to approve the minutes for the March 10, 2026, regular board meeting. Motion passed 4 – 0.

BILLS

Bills were reviewed. On motion by Miller and second by VeDepo, it was resolved to approve the April bills as presented. Motion passed 4 – 0.

CORRESPONDENCE

There were none.

PUBLIC COMMENTS

There was none.

FIRE CHIEF'S REPORT

Chief Guire reported that Mo DeMorat, Emergency Operations Director, requested the Routt County Board of Commissioners grant the Routt County Sheriff power to enact a Stage 1 or 2 fire restriction when there is a Red Flag Warning. He shared with the board that Assistant Chief Parrott and Training Officer McCarty are helping with the Routt County Fire Academy. Firefighters from North Routt, Oak Creek, Steamboat and two from WRFPD are participating. They are working on their FF1 designation. Chief reported that the Impact Fee is in place and on the plan reviews. They are due once the CO is issued. Chief let the board know that department member Ethan Reed and his wife welcomed a new baby and he is on parental leave.

Assistant Chief Parrott reported in March there were 41 total calls: 6 – Fire, 34 EMS, 1 MVA, two calls were second out calls. They had two mutual aide calls with Craig EMS. WRFPD has responded to 102 calls so far in 2026. Of those calls. 27% were to the YVRA. Parrott also stated that Excel donated some additional Conex boxes and are located at the training center.

UNFINISHED BUSINESS
After follow up discussion and reading of the Resolution, on motion by Miller and seconded by VeDepo it was resolved to adopt Resolution 26-3, the Colorado Wildfire Resiliency Code. Motion passed 4-0.

There was a follow-up discussion about putting a 1% sales tax on the November ballot. It was suggested to do a survey of the town's people, getting a feel of its support.

NEW BUSINESS
Chief Guire shared with the board the bid received for the bathroom repairs and upgrade. He asked the board to approve moving $30,000.00 from reserves to the Building and Grounds Capital Improvements for the unplanned expense. Following discussion, on motion by Miller and second by Ross, it was resolved to approve the transfer of funds. Motion passed 4- 0.

Three candidates submitted letters of interest to the WRFPD board for the two vacated positions on the board. The three candidates are Rachel Fleming, Trevor Gann, and Scott Scurlock. Each candidate was interviewed by the board. After discussion, the board offered Trevor Gann and Scott Scurlock the opportunity to fill the positions. Both accepted. The board asked Mrs. Fleming about helping WRFPD by utilizing her experience and talents.

OTHER
There was none.

ADJOURNMENT
On motion by Miller and second by VeDepo it was resolved to adjourn the meeting. The meeting was adjourned at 9:00 p.m. Motion passed 4-0.

Ken Miller
Secretary/Treasurer