

WEST ROUTT FIRE PROTECTION DISTRICT

REGULAR MEETING

February 10, 2026

CALL TO ORDER

President Sherry Dunckley called the meeting to order at 7:00 p.m. Directors VeDepo, and Miller were in attendance. Also in attendance were Chief Guire, and Administrative Assistant/Bookkeeper Barbara Manzanares

MINUTES

On motion by VeDepo and second by Miller, it was resolved to approve the minutes for the January 13, 2026 regular board meeting. Motion passed 3 – 0.

BILLS

Bills were reviewed. On motion by Miller and second by VeDepo, it was resolved to approve the February bills as presented. Motion passed 3 – 0.

CORRESPONDENCE

There were none.

PUBLIC COMMENTS

There were none.

FIRE CHIEF'S REPORT

Chief Guire reported that several projects had been completed. They had made repairs to two of the trucks. He reported that McCarty and Giannini will be presenting at the Hayden Schools Career Day coming up. Guire reported that new hire Cruz Santana is completing some rides through MRH. Guire let the board know that the pre-plan software is being loaded. He presented a draft of the updated WRFPP fee schedule to the board for review and hoping to approve at the March meeting. Guire shared with the board the information on the 2025 International Fire Code, the Colorado Wildfire Resiliency Code and asked them about discussing putting a 1% sales tax question on the November ballot.

UNFINISHED BUSINESS

There was none.

NEW BUSINESS

The board reviewed Resolution #26-1 Adoption of Impact Fee and Appendix A. On motion by Miller and second by Dunckley, it was resolved to adopt the Impact Fee. Motion passed 3-0.

OTHER

On motion by Dunckley and seconded by VeDepo, it was resolved to approve posting the monthly meeting agenda on WRFPD on the website and at 500 S. Poplar for monthly meetings on the second Tuesday of the month at 7:00 p.m. Motion passed 3-0.

Barbara let the board know that the billing company EMS Billing Solutions had sent a letter that they were ceasing operation as of February 20th. We will be reaching out to a couple of companies to take over our billing.

ADJOURNMENT

On motion by VeDepo and second by Miller it was resolved to adjourn the meeting. The meeting was adjourned at 7:34 p.m. Motion passed 3-0.

Ken Miller
Secretary/Treasurer