

WEST ROUNT FIRE PROTECTION DISTRICT

REGULAR MEETING

May 12, 2026

CALL TO ORDER

President Sherry Dunckley called the meeting to order at 7:02 p.m. Directors Ross and Miller were in attendance. Also in attendance were Chief Guire, Assistant Chief Parrott and Administrative Assistant/Bookkeeper Barbara Manzanares. Others attendance were Scott Scurlock and Trevor Gann, board appointees, department members Robert McCarty and Tony Gilroy.

OATH OF OFFICE

President Dunckley administered the Oath of Office to appointees, Scott Scurlock and Trevor Gann.

MINUTES

On motion by Miller and second by Scurlock, it was resolved to approve the minutes for the April 14, 2026, regular board meeting. Motion passed 5 – 0.

BILLS

Bills were reviewed. On motion by Miller and second by Gann, it was resolved to approve the May bills as presented. Motion passed 5 – 0.

CORRESPONDENCE

There were none.

PUBLIC COMMENTS

There was none.

FIRE CHIEF'S REPORT

Chief Guire shared with the board that Ikon Mobile Repair worked on Engine 7-1 and replaced a solenoid and rebuilt a valve. He also let the board know that he will present the draft policies in regards to the ambulance licensing at the July board meeting. He reported his concerns of the county review process on the battery storage facility and shared that the Prairie Run plans are in final review.

Chief Guire reported about two structure fires, one on Hospital Hill and an outer building at the Power Plant. He shared that the Routt County Fire Academy is going well and that out new billing company, Captivate are up and running with the Image Trend reporting software.

Assistant Chief Parrott reported in April there were 35 total calls: 4 – Fire, 22 EMS, 2 MVA, six calls were second out calls. Five of those six calls were during the structure fires.

Parrott reported that at the structure fire in town, 11 WRF responded - 4 volunteers, 7 paid staff and 2 SS Fire personnel. At the plant building fire, 9 WRF responded – 3 volunteers and 6 paid staff.

Parrott also reported on a call to a slash pile control burn that was left unattended and got out of control. It was 10 miles south of town. Personnel there were working on it when WRF arrived.

Parrott shared:

- *That one volunteer and one part time person resigned. Both moved out of town for jobs.
- *Ethan Reed will be taking part in S12 training
- *June 20th will be our Annual Pancake Breakfast from 8-11, everyone is invited to come.
- *Several goals - a more robust after action review for training needs, finish preplanning items for First Due and ramp up the weekly crew training.

Chief Guire added that Brad just completed Fire Officer Two class and will be testing soon.

UNFINISHED BUSINESS

There was additional discussion about putting a 1% sales tax on the November ballot. General consensus was in favor. Discussion about other thoughts on YVRA “paying their own way”, possible special taxing was had. It was decided to put the 1% sales tax proposal on the June agenda for an action vote.

NEW BUSINESS

There was none.

OTHER

There was none.

ADJOURNMENT

On motion by Ross it was resolved to adjourn the meeting. The meeting was adjourned at 8:10 p.m. Motion passed 5-0.

Ken Miller
Secretary/Treasurer